

Adobe Sign for SAP SuccessFactors.

Accelerate Human Capital Management workflows and make it easier to hire great candidates, speed up the onboarding process, and eliminate manual paperwork.

Employees are the most important asset for any company. In today's fast-paced market, finding, hiring, and keeping the right talent requires a competitive edge. That's why your organization uses SAP SuccessFactors to automate HR and workforce experiences. But when it's time for candidates and employees to sign NDAs, offer letters, or benefit enrollment forms, manual signatures can slow HR processes and introduce unnecessary risk. With Adobe Sign, you can add trusted, legal e-signatures to SuccessFactors and make end-to-end digital Human Capital Management (HCM) workflows a reality.

Accelerate recruiting and onboarding.

When you find a great candidate, you want to close the deal before someone else does. With [Adobe Sign](#), you can create and send offer letters for [e-signature](#) directly from the SuccessFactors Recruiting application to any candidate with an email address. Real-time tracking lets you monitor the approval status of all outstanding letters throughout the entire signing process. And once signed, approved documents are automatically archived in SuccessFactors, along with a full audit trail. Adobe Sign also simplifies onboarding by making it easy to send benefit enrollment forms and rights agreements to new hires to get them up and running quickly. In fact, Adobe Sign is 30% faster than competitive solutions.

"We saw the impact of Adobe Sign right away. In less than four months, we reduced the average time for onboarding cases from more than nine days to just over one day."

NIAMH HOEY

Continuous Improvement Lead
European People Services Center
Telefónica

Sample use cases for HCM.

Hire

- Consent for background check
- Proprietary rights agreement
- Relocation agreement
- Offer letter
- NDA

Onboard

- New hire forms
- Remote employee agreement
- Direct deposit
- Benefits enrollment

Manage

- Code of conduct
- Training compliance
- Time-off request form
- Policy acknowledgments
- Promotion or bonus approval
- Telecommuting agreement

Deliver exceptional experiences.

Impress employees and candidates with a seamless signing experience. When an HR document is ready for e-signature, recipients receive an email with a link. All they have to do is click to sign from any browser or mobile device, no matter where they are. No additional software is needed.

You can even add your company's branding and customized communications to the signing process to personalize interactions and deliver a consistent experience across every touchpoint. With Adobe Sign, you can engage candidates and employees, while reducing response times for important documents from weeks to days or even hours.

Increase organizational efficiency and reduce risk.

Boost productivity and accelerate processes across the employee lifecycle by adding Adobe Sign to your existing SuccessFactors workflows. From recruiting and onboarding to ongoing employee management, Adobe Sign makes your SuccessFactors workflows faster by eliminating manual signature steps, shortening approval cycles, and simplifying time-consuming tasks like storage and retrieval of approved documents. And it increases the ROI of your SuccessFactors investment by adding powerful e-signature capabilities to the workflows you use every day.

Conquer compliance.

Adobe Sign is a compliance leader in legal electronic and [digital signatures](#). It protects documents and data with the most rigorous security standards, including ISO 27001 and SOC 2 Type 2. It reduces legal risk by integrating data directly from SuccessFactors components, eliminating keying errors, and securely archiving all signed documents in one central place. And it complies with global e-signature laws, including the U.S E-SIGN Act and EU eIDAS Regulation.

Choose a leader in digital documents to accelerate HR workflows.

Join the ranks of industry leaders—including Philadelphia University and Telefónica—that are using Adobe Sign to speed up common HR tasks across the employee lifecycle. Adobe Sign is the world's most trusted e-sign solution. And it's from the company that created PDF and has been a leader in digital documents for more than 20 years.

About SuccessFactors.

With over 4,800 customers and more than 40 million users in 177 countries, SAP SuccessFactors HCM software is the most adopted Software-as-a-Service (SaaS) business software in the world. The SAP SuccessFactors HCM Suite includes a complete set of tightly integrated talent management solutions, robust workforce analytics and planning, plus a next-generation core HR solution.

"With Adobe Sign, our human resources department reduced turnaround time from a month to less than a day."

JOSEPH PUPO

Director of Administration Computing
Office of Information Resources
Philadelphia University



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